



## Contact

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katjamaehleke98@gmail.com

Portfolio

[katjajacobsen.dk](https://katjajacobsen.dk)

## Technical Fields

HTML .....Advanced  
CSS.....Advanced  
JavaScript.....Effective  
Tailwind .....Effective  
Astro .....Effective  
React.js .....Effective  
Next.js.....Effective  
Figma.....Advanced  
After Effect..... Experienced  
Adobe Creative Cloud ....Advanced

## Skills

Graphic Design

Motion Graphic

Webdesign

UI/UX

Web development

Effective Communication

Flexible

## Languages

Danish..... Native Language

German .....Advanced

English .....Advanced

## Interests

Baking

Video games

Drawing

Animation

# Katja Mähleke

I am a dedicated and motivated student with a strong interest in frontend development and web design, seeking an internship to expand my skills and gain valuable experience in exploring the world of digital content creation and media production. I am currently building an academic background in multimedia design and quickly learning to develop a solution-oriented approach through constructive feedback in my studies..

## Education

**Multimedia Design** ..... Copenhagen School of Design & Technology  
2023 - 2025

**Architecture** ..... Krabbesholm Højskole, Skive  
2020

**HF** ..... KVUC, CBH  
2019 - 2021

## Work experience

### Part time - Sales assistant

IKEA, Copenhagen  
2023 - now

- ★ Guide customers and assist them in making well-informed decisions by advising on the products
- ★ Keep the department tidy and make it inviting for customers.
- ★ Help customers place orders and provide information about delivery options

### Results

- ★ Trained the new employees before the store's opening.

### Returns & Complaints

IKEA, Taastrup  
2022 - 2023

- ★ Assist customers in investigating and resolving any issues or defects with returned items.
- ★ Collaborate with departments related to customer service, sales, and inventory to ensure efficient handling of returns and complaints.
- ★ Process cases according to IKEA's procedures and terms, such as exchanges of goods or processing refund requests.

### Results

- ★ After I agreed to take responsibility for spare parts, I optimized their spare parts management. I was involved in ordering parts to ensure they were in stock.
- ★ Taking technical responsibility for the spare parts and assisted other employees in finding the right combinations.
- ★ Optimized spare parts locations for quick and effective problem-solving for the staff.